INVITATION TO TENDER/EXPRESSION OF INTEREST

1.0 INTRODUCTION:
The National Veterinary Research Institute Vom, Plateau State in its bid to utilize the 2018 Capital Appropriation, hereby invites experienced and competent contractors/suppliers to submit bids for the execution of the under listed projects.

2.0 SCOPE OF WORK:
A. GOODS.
   i) ERGP5104532: Vaccine Research, Development & Production
      Lot -01-2018: Supply & Installation of Vaccine Quality Control Equipment.
      Lot -02-2018: Supply & Installation of Vaccine Production Equipment.
      Lot -03-2018: Supply of Vaccine Quality Control Consumables.
      Lot -04-2018: Supply of Vaccine Production Consumables.

   ii) ERGP5104527: Surveillance, Diagnosis & Control of Economically Important Diseases.
       Lot -06-2018: Supply & Installation of Diagnostic Equipment
       Lot -08-2018: Supply of Diagnostic reagents.

       Lot -09-2018: Supply & Installation of Extension Equipment
       Lot -10-2018: Supply of Vaccine delivery inputs

   iv) ERGP5104519: Isolation & Characterization of FMD virus isolates in Nigeria for vaccine development
       Lot -11-2018: Supply of Reagents & consumables
       Lot -12-2018: Supply & Installation of Equipment.

B. WORKS
   v) ERGP12104550: Rehabilitation of NVRI roads.
      Lot -13-2018: Rehabilitation of road network. (Section A)
      Lot -14-2018: Rehabilitation of road network. (Section B)
C. CONSULTANCY.
vi) ERGP5104566: Training For practicing Poultry Farmers on disease prevention and management.
Lot -15-2018: Training for practicing poultry farmers on disease prevention and management. (South-south)
Lot -16-2018: Training for practicing poultry farmers on disease prevention and management. (South-west)
Lot -17-2018: Training for practicing poultry farmers on disease prevention and management. (North-central)
Lot -18-2018: Training for practicing poultry farmers on disease prevention and management. (North-west)
Lot -19-2018: Capacity building training for selected veterinary attendants and technologists on disease surveillance and control.

vii) ERGP445000968: Training on Livestock management in Plateau state.

3.0 ELIGIBILITY REQUIREMENTS.
Contractors should submit their eligibility Documents in SEQUENTIAL ORDER as listed below, alongside their Financial Bids;

i. Evidence of Certificate of Incorporation with the Corporate Affairs Commission (CAC) including Form CAC2 and CAC7;

ii. Evidence of Company Income Tax Clearance Certificate (TCC) for the past three (3) years (2015, 2016, 2017) from Federal Inland Revenue Service (FIRS) with minimum average turnover of Twenty Million naira (₦20, 000,000.00) only for supplies and Forty Million naira (₦40, 000,000.00) only for works.

iii. Evidence of current Pension Compliance Certificate from PENCOM valid till 31st December 2018;

iv. Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31st December, 2018;


vi. Evidence of Registration in the National Database of the Federal Contractors, Consultants and Service Providers (NDCCSPs) by submission of Interim Registration Report (IRR) issued by the Bureau of Public Procurement (BPP) expiring by January 01, 2019 or valid Certificate issued by BPP.

vii. Sworn affidavit stating that none of the Directors has been convicted in any country for any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of acts relating to any matter; and

viii. Sworn affidavit disclosing whether or not any officer of NVRI or Bureau of Public Procurement is a former or present Director, Shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;

ix. Company’s Audited Accounts for the last three (3) years (2015,2016,2017);

x. Evidence of financial capability to execute the project including Reference Letter from reputable Bank indicating willingness to provide credit facilities for the execution of the project when needed;

xi. Company Profile with the Curriculum Vitae of Key Staff to be deployed for the project including copies of their Academic/Professional qualifications (for works; COREN, CORBON, ARCON, QSRBN etc)

xii. Verifiable documentary evidence of at least three (3) similar jobs executed in the last five (5) years including Letters of Awards, Valuation Certificates, Job Completion Certificates and Photographs of the projects;

xiii. List of Plants/Equipment with proof of ownership/lease (for works)
xiv. For Joint Venture/Partnership, Memorandum of Understanding (MoU) should be provided (all eligibility requirement are compulsory for each JV partner);

xv. All documents for submission must be transmitted with a covering letter under the Company/Firm’s Letter-head Paper bearing amongst others, the Registration Number (RC) as issued by the Corporate Affairs Commission (CAC), Contact Address, Telephone Number (preferably GSM No) and e-mail address. The Letter-head Paper must bear the names and Nationalities of the Directors of the Company at the bottom of the page, duly signed by the authorized officer of the firm.

4.0 COLLECTION OF TENDER DOCUMENTS:

Interested companies (A & B) are to collect the Standard Bidding Document (SBD) from the office of the Procurement Unit of the Institute with evidence of payment of a non-refundable fee of **Ten thousand naira (N10, 000.00) only per Lot**, paid into the Institute’s remittance account in any commercial bank.

Interested firms for Consultancy Service (C) are not expected to make any payment until they are shortlisted for Request for Proposal (RfP).

5.0 SUBMISSION OF TENDER DOCUMENTS (A & B).
Prospective Bidders are to submit bid for each of the Lot desired, two (2) hard copies each of the technical and financial bids with soft copy of the financial bid only in MS Excel format, packaged separately in sealed envelopes and clearly marked as “Technical Bid” or “Financial Bid”. Thereafter, put the two sealed envelopes together in a bigger sealed envelope addressed to:

**THE DIRECTOR/CHIEF EXECUTIVE**
**NATIONAL VETERINARY RESEARCH INSTITUTE, VOM**
**P. M. B. 01, VOM**
**PLATEAU STATE**

And clearly marked with the name of the project and Lot No. Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the office of the Director/Chief Executive not later than **12:00noon on Tuesday 30TH October, 2018**.

5.1 SUBMISSION OF EXPRESSION OF INTEREST (C).
Interested firms are to submit two (2) bound of Expression of Interest (EoI) documents separated by dividers and arranged as indicated above. The documents should be submitted in a sealed envelope and addressed to:

**THE DIRECTOR/CHIEF EXECUTIVE**
**NATIONAL VETERINARY RESEARCH INSTITUTE, VOM**
**P. M. B. 01, VOM**
**PLATEAU STATE**

and clearly marked with (the name of the project and the Lot number). Furthermore, the reverse of each sealed envelope should have the name and address of the bidder and drop in the designated Tender Box at the office of the Director/Chief Executive not later than **12:00noon on Monday 8TH October, 2018**.

6.0 OPENING OF BID DOCUMENTS (A & B).
The Technical bids will be opened immediately after the deadline for submission at **12noon on Tuesday 30th October, 2018** at the Dermatophilosis Conference of the Institute in the presence of bidders or their representatives, Professional bodies, Non-Governmental Organizations (NGOs), Anti-Corruption Agencies and the general public, while the financial bids will be un-opened. Please, ensure that you sign the Bid Submission Registrar in the office of Director/Chief Executive. This advertisement serves as an invitation to Non-Governmental Organizations (NGOs), Anti-Corruption Agencies and the general public to witness the Bid opening. For further enquiries, please contact the Procurement Unit on 08065596575, 08035053076 or email nvriprocurement@gmail.com.
6.1 OPENING OF EOI (C).

The EoI documents will be opened immediately after the deadline for submission **12:00 noon** on **Monday 8th October, 2018** at the **Dermatophilosis Conference** of the Institute in the presence of bidders or their representatives. Please, ensure that you sign the Bid Submission Register in the office of Director/Chief Executive, as the Institute will not be held liable for misplaced or wrongly submitted bids. For further enquiries, please contact the Procurement Unit on 08065596575, 08035053076 or email nvriprocurement@gmail.com.

7.0 GENERAL INFORMATION:

- Bids must be in English Language and signed by an officer authorized by the bidder;
- Bids submitted after the deadline for submission would be returned unopened;
- Bidders should not bid for more than two (2) lots
- Any company that submits forged documents will be handed over to the relevant authority, please note that copies of **Tax Clearance, Pencom, BPP IRR, NSITF, ITF Certificates** will be forwarded for validation in the course of the bidding process;
- The Institute shall not be responsible for any cost or expenses incurred by any interested party (ies) in connection with any response to this invitation and or the preparation or submission in response to an inquiry;
- Only shortlisted bidders in Consultancy Service (C) will be invited for Request for Proposal:
- Only successful eligible bidders will be invited for the opening of the Financial Bids at a later date;
- Submission of eligibility and commercial bids documents to the National Veterinary Research Institute (NVRI) Vom is neither a commitment nor an obligation to award contract to any company or its agent and reserve the right to annul the procurement process at any time without incurring any liabilities in accordance with Section 28 of the Public Procurement Act 2007.

Signed
Management
September, 2018